

August 17, 2006

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Re: Workers Compensation Insurance

Revised North Carolina Statistical Plan Manual

The Bureau has adopted and the North Carolina Commissioner of Insurance has approved revisions to the North Carolina Statistical Plan Manual. The changes to the manual have been approved effective August 9, 2006. A copy of the new manual can be found on our website at <http://www.ncrb.org/>. The changes are the result of clarifications, changes to internal procedures and the approval of recent rate or rule filings:

- Filing for Foreign Terrorism, effective January 1, 2006
- Filing for DTEC, effective April 1, 2005
- Filing for a Premium Charge for the use of the endorsement: “Waiver of Our Right to Recover From Others”, WC 00 03 13, effective September 1, 2006.

A list summarizing the specific changes can be found on page 2 of this circular.

Sincerely,

Sue Taylor

Director of Workers Compensation

ST:dg

C-06-18

## Changes to the North Carolina Statistical Plan Manual for Workers Compensation and Employers Liability

1. **Section Two, Page 2, # 3** – Form of Report – Updated contact information.
2. **Section Two, Page 5, # 14** – Terrorism Risk Insurance Act of 2005 – Changes due to the filings for Foreign Terrorism and Domestic Terrorism, Earthquake, and Catastrophes (DTEC).
3. **Section Four, Page 1, # 2** – Exposure Coverage Code (Act) – Additional code “00” for electronic data reporting.
4. **Section Four, Page 3, # 6.B** – Premium Amount – Subject to Experience Modification – Addition of wording for the premium charge for the Waiver of Our Right to Recover From Others endorsement.
5. **Section Four, Page 5, #18** – Foreign Terrorism – Rewording from Terrorism Risk Insurance Act to Foreign Terrorism due to the filing for Foreign Terrorism.
6. **Section Five, Page 12, #9.D** – Loss Conditions (Type of Claim) – Rewording from Type of Loss to Type of Claim.
7. **Section Five, Page 13, #11** – Catastrophe Number – Reflects a change to the procedure to assign catastrophe numbers.
8. **Section Eight, Page 3, #2** – Exposure Coverage Code (Act) – Additional code “00” for electronic submission of unit statistical reports.
9. **Section Eight, Page 4, #3.A.8**– Premium Codes – Premium Subject to Experience Modification (Reported above Line “A”) – Addition of the stat code for the premium charge for the use of the endorsement “Waiver of Our Right to Recover From Others”.
10. **Section Eight, Page 5, #3.B.5 to B.13** - Premium Codes – Premium Not Subject to Experience Modification (Reported on lines D, E, or F) – Renumbered due to the moving of Disease Experience – Coal Mining and Foreign Terrorism to #3.C.
11. **Section Eight, Page 5, #3.C.3** – Premium Codes – Premium Not Subject to Experience Modification (Reported in Risk Totals Section) – Moved Foreign Terrorism to #3.C.3.
12. **Section Eight, Page 5, #3.C.5** – Premium Codes – Premium Not Subject to Experience Modification (Reported in Risk Totals Section) – Moved Disease Experience – Coal Mining to #3.C.5.
13. **Section Eight, Page 6, 0156, 0164, and 0930** – For 0156 and 0164: Changed response in the column “Add To Total Standard Premium?” Added code 0930, Waiver of Subrogation.
14. **Section Eight, Page 8, 9740** – Reworded the Description to Code 9740.
15. **Section Eight, Page 13, #4.D** - Loss Conditions - Type of Claim – Rewording from Type of Loss to Type of Claim.
16. **Section Eleven, Page 1** – Unit Statistical Report – Changed “Cvg” to “Clm” in the Loss Information Section due to the rewording from Type of Loss to Type of Claim.
17. **Section Eleven, Page 3** – Supplemental Loss Report - Changed “Cvg” to “Clm” due to the rewording from Type of Loss to Type of Claim.
18. **Appendix A, Page 1** – Fine System for Late Unit Reports - entirely rewritten.
19. **Appendix B, Page 1** – Electronic Submission - entirely rewritten.
20. **Appendix C, Page 6** – ASWG Report Data Elements Coding Specifications - Update Type: Revised procedure.
21. **Appendix C, Page 9** – ASWG Report Data Elements Coding Specifications - Type of Claim. Rewording from Type of Loss to Type of Claim.